

ALTA VISTA COMMUNITY ASSOCIATION EXECUTIVE COMMITTEE MEETING



DRAFT Record of Decisions

7:30 p.m., Tuesday, November 19, 2013

Executive Committee Members and Directors Present: Tony Bernard (Chair), Garry Lindberg, Brian Irvine, John Lark, Teresa LeGrand, Maggie Henderson-Davis, Bill Davis, Janice Duval, Brenda Ellacott, Rock Radovan, Suzanne Desjarlais, Kimberly Fish

Regrets: None

Guests: Councilor Peter Hume

ITEM	DECISION
Welcome and Call to order	Tony called the meeting to order and welcomed attendees
1. Ottawa Contractors Group - Canterbury Meet and Greet	- No one from the group being in attendance at the time, it was decided to proceed with the meeting and “slot” them in the agenda if and when they arrived
1. Approval of Agenda	- Moved by Brenda Ellacott, Suzanne Desjarlais Seconder CARRIED
1. Approval of September 17, 2013 Executive Committee Record of Decisions	- Moved by Janice Duval, Bill Davis Seconder CARRIED
1. Approval of draft of minutes of the Annual General Meeting on October 16, 2013	- The Chair noted that the minutes, as prepared, are to be presented to the 2014 Annual General Meeting for approval. Moved by Garry Lindberg, Kimberley Fish Seconder CARRIED
1. Business Arising	None
1. Treasurer’s Report	- The Treasurer’s Report was circulated and is appended to this Record of Decisions - Kimberley Fish will provide a report to the Treasurer on how AVCA’s donation of \$200 was used in the tree planting project in Orlando Park - It was suggested that there be a discussion at a future meeting on developing a policy for determining how to allocate funds to community groups

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1. Membership	<p>Teresa LeGrand, Membership Chair reported:</p> <ul style="list-style-type: none"> - A membership drive is underway with the result that to date, there are now 94 paid up members, 62 of whom are either new members or renewals - The membership drive uncovered a significant number of lapsed members (approximately 200) and is taking steps to make the AVCA website easier to navigate for renewals and for new memberships - Membership lists have now been updated and initiatives are underway to keep members engaged including the use of Survey Monkey to survey members on activities and events such as the annual picnic, and the use of Mail Chimp to send out personal e-mails to members with announcements and reminders to keep them “in the loop” - A membership drive work plan for next year is being prepared - Two strategies were proposed for raising AVCA’s profile: a door-to-door push and a monthly article about the work of the association in Vistas. A roster of writers would have to be established
1. City Hall	<p>Councilor Peter Hume reported:</p> <ul style="list-style-type: none"> - City Budget preparation is nearing completion - Cita condo development at Kilborn and Playfair has opened a sales centre - Funds are being sought in the budget for work on Linda Lane: building an urban cross section with curbs and lights - Work is being proposed to clean out buckthorn on Pleasant park and to replant with more desirable species - The Transportation Master Plan will be before Council on November 26th. No changes are expected for the Alta Vista community - The Alta Vista Transportation Corridor: funds have been approved to begin on a portion of the work. Final design will be completed shortly and work could begin in Spring 2014. An Open House is planned for December 3, 2013 - Issue of trucks on Alta Vista Drive: it was recommended that a Traffic Inspector from the City attend the next AVCA Executive Meeting to discuss the issue and to provide advice on what residents can do to report/address the issue of trucks on the Drive

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1. Picnic	<p>Brenda Ellacott, Director, reported on arrangements for next year</p> <ul style="list-style-type: none"> - The deposit of \$718 for Billings Estate has been made - John Lark's daughter, Katie Lark will assist Brenda - Activities that are being considered for next year: horse and wagon, bouncy castle, merry go-round, Fiddlehead music group, a hip hop dance group, Rays Reptiles, face painting, bike raffle - Members suggested new activities including: <ul style="list-style-type: none"> o Contacting Canterbury High School to see if there are dancers who would like to perform and artists who would like to demonstrate their art/show their work o Contacting a Martial Arts School to see if they would do a demonstration
1. Directors' Insurance	<ul style="list-style-type: none"> - Directors insurance has been acquired
1. Target for financial support	<p>Rock Radovan proposed that AVCA put greater structure and employ targeted strategies for community events that it supports financially in order to meet a number of objectives including greater visibility. It was proposed that the Executive revisit the issue at another meeting.</p> <p>As an interim measure: it was moved that going forward, anyone receiving AVCA funds to support a community event would be asked to write an article for Vistas about the event and acknowledge AVCA's financial support. Moved by John Lark, Brenda Ellacott Secunder CARRIED</p>
1. New Business	<ul style="list-style-type: none"> - Poets Walk: following up on the presentation by Erwin Dreesen at the AGM, Tony confirmed that a plaque will be installed on Poet's Walk on Grasshopper Park in May rather than in November as previously announced - Federal Study Centre on Heron Road: Tony reported that in answer to a question posed at the Annual General Meeting about a potential sale of the site, he has learned that the building is empty and has been offered to other federal government departments for use. - E-versions of Vistas: Tony will speak to the editor to see if it is possible to produce electronic versions of Vistas for inclusion on the AVCA website
1. Adjournment	<p>Adjourned at 9:00 Next Meeting: Tuesday, January 21, 2014</p>